

**Mountain Village Montessori Charter School
Governing Board Meeting Minutes
December 14th, 2018 @ 12:30 pm
Mountain Village Montessori Charter School
27285 Brandon Circle
Steamboat Springs, CO 80487**

Our Mission:

To inspire all children to learn and grow as responsible global citizens in a collaborative, peaceful and safe environment. We are committed to using authentic Montessori methods with integrity to develop each child's intrinsic intelligence as they become resilient, self-directed leaders and problem solvers. As a school of choice, Mountain Village Montessori is a place for students, families and teachers to grow together as an intentional community in the pursuit of academic excellence.

Our Vision:

Mountain Village Montessori Charter School creates a respectful, safe, nurturing and diverse educational community where students, staff, parents and community members collaborate to become empowered, enriched, challenged, resilient and prepared individuals collectively meeting the demands of an ever-changing society.

- I. Call to Order—Jeff called the meeting to order at 12:
- II. Agenda Review
- III. Public Comment—Kate Godley, here to listen to the CSI Reauthorization Discussion
- IV. Approval of Minutes from 11/2/18 Meeting—Need to locate the vote to authorize Chair to negotiate and sign lease—Also spelling of Emily's last name. Add action items to the beginning or end of minutes. Compile all action items and send to board as to-dos. Minutes approved with these changes.
- V. HOS Report: CSI Renewal Discussion. MVMCS has been re-authorized for a term of two years. The school rating has been classified as "Improvement" status, down from "Performance" status. Discussion on CARS report overview. Previously, not enough data to be measured against the surrounding schools. From CSI, No specific benchmarks, CSI is under scrutiny overall on academics, and MVMCS is part of that turnaround effort statewide. Highest priority:
 - A. MVMCS needs to meet performance "next year." Emily and Michael suggest we are on course to achieve these requirements both years of the renewal contract. Testing scores have informed our rating. Metrics are Academic, Operational, Financial.
 - B. Testing solutions are being implemented:
 - a. 3 hours of work cycle and 45 minutes of test-taking practice strategies—Conventional testing strategies to augment traditional Montessori methods at MVMCS Applied for paper test ability for third graders. Integrating technological familiarity has been a focus this school year.
 - b. Discussion on metrics and rating, comparison with district, implications. Growth is what we are looking for academically, at or above the state average.
- VI. Committee Updates
 - A. Treasurer's Report
 - a. 501c3 Update—As of December, status is not complete.
 - b. Re-Budgeting for 2018/19—CSI needs policy for remediating deficiencies, policy for waivers inclusion which is due January 18. Routine business, on track. Discussion on past Financial compliance items completed.

- c. Vote on Tuition for 2019/20:
 - 1. Tuition: Treasurer recommends: keep Kindergarten tuition at \$3000, Half day preschool increases to \$6250, Full Day preschool increases to \$8750.
 - 2. Discussion on tuition increase, Overall Kindergarten, demographics are pointing downward. Adam moves to approve as recommended by Treasurer. Chair second, motion approved unanimously.
- d. Fundraising Subcommittee:
 - 1. Discussion on formal Fundraising Committee versus keeping Subcommittee strategy.
 - 2. Action item: Mona, Treasurer to continue strategizing and present future proposal at next meeting

B. Facilities Committee

- a. MVMCS has signed a seven year lease for continued occupancy of the Heritage School building.
- b. Discussion on apparent CAM reimbursement and proposed changes on funding maintenance. Chair to review proposed changes with compliance to newly-signed lease terms prior to accepting reimbursement check.
- c. Dan LeBlanc is acting vice-chair and effectively leads the meetings, Tony has agreed to take on formal Facilities Chair role until Dan is able to get on the Board.
- d. Volunteer Work Projects:
 - 1. Cabinets project was successful;
 - 2. Mezzanine level insulation project is proceeding—volunteer turnout has been great.
- e. Security Subcommittee
 - 1. Corporal Elliot, RCSO report on security observations and recommendations for improvement. Door strikes, privacy blinds or films, entry code change, lockdown functionality.
 - 2. Buzz-in camera system being researched along with funding methods.
 - 3. Action item: Change lock code after holidays and implement door chime system—HOS, Staff

VII. New Business

VIII. Old Business:

- A. HOS School Evaluation Form: Board Chair working on it.
- B. Director of Teaching and Learning discussion.
- C. Volunteer help at Front Desk.

IX. Executive Session:

- A. Meeting Adjourned 2:13p—Board Entered Executive Session Pursuant to CRS-24-6-402(4)4(h): Real Purchased Property Lease or Sale.

X. Review of Action Items

- A. CSI needs policy for remediating deficiencies, policy for waivers inclusion which is due January 18—Treasurer and HOS.
- B. Once 2-year contract is received, needs to be signed--Chair.

- C. Need to locate the vote in minutes to authorize Chair to negotiate and sign lease—Secretary and Chair.
 - D. Chair to review proposed changes with compliance to newly-signed lease terms prior to accepting reimbursement check.
 - E. Action item: Mona, Treasurer to continue strategizing and present future proposal at next meeting.
 - F. Change lock code after holidays and implement door chime system—HOS, Staff.
 - G. Review of CARS report to be included in January meeting packet—Business and Finance MGR.
- XI. Next Meeting (January 11th, 2019)
- XII. Adjournment: Meeting adjourned 2:24pm.

Approved