

**Mountain Village Montessori Charter School
Governing Board Meeting Minutes
February 1st, 2019 @ 12:30 pm
Mountain Village Montessori Charter School
27285 Brandon Circle
Steamboat Springs, CO 80487**

Our Mission:

To inspire all children to learn and grow as responsible global citizens in a collaborative, peaceful and safe environment. We are committed to using authentic Montessori methods with integrity to develop each child's intrinsic intelligence as they become resilient, self-directed leaders and problem solvers. As a school of choice, Mountain Village Montessori is a place for students, families and teachers to grow together as an intentional community in the pursuit of academic excellence.

Our Vision:

Mountain Village Montessori Charter School creates a respectful, safe, nurturing and diverse educational community where students, staff, parents and community members collaborate to become empowered, enriched, challenged, resilient and prepared individuals collectively meeting the demands of an ever-changing society.

- I. Call to Order 12:43PM
 - Present from the Board: SAC Chair Emily Barnhart; Finance Subcommittee Chair Mona Gibson; Treasurer Jason Galligan; At-Large Erin Gallagher (on Phone); Board Chair Jeff Merage; At-Large Tim McCarthy; Vice President Mike Morris; Secretary Tony Urbick.
 - Present from MVMCS: Michael Girodo, Julie Dinkens, Darcy Walters
 - No members of the public attended.
- II. Agenda Review
- III. Public Comment
- IV. Approval of Minutes from 1/25/19 Meeting: Motion Board Chair, Second Jason Galligan, All approved.
- V. HOS Report
 - A. Comments: Darcy—is there a competition? There is not this year.
 - B. Discussion on Winter Carnival upcoming.
- VI. Committee Updates
 - A. School Accountability Committee—Emily Barnhart
 - a. Discussion on intake test results, current state, and excitement surrounding the “academic growth” we expect from the students this year and seeing the instructional enhancements bearing fruit.
 - b. CMAS—3rd-4th graders will be doing paper-based testing.
 - c. Three weeks window—April 8, 9, 10, 11, 12, 15) main days;
 - d. April 16, 17, 18 (makeup days). Need one test a day.
 - e. Two weeks’ testing window available, but runs right up against Spring Break
 - f. Need to package it all up and get to state Friday and Saturday.
 - g. The Stakes: Participation is critical. If a student misses a portion of the test, and doesn’t make up, it’ll count as a zero and drag down the average.
 - h. SAC/ staff to ID and reach out to families whose testing age kiddos for sure won’t be here to note their “opt out” forms. Too many “opt outs” impact our aggregate scores as well.
 - B. Executive Committee—Jason Galligan, Mike Morris, Jeff Merage
 - a. Head of School Evaluation Forms—Board, Teacher.
 - b. Michael-description on process for new teacher contracts based on evaluations
 - c. Emily—Primary/Elementary response parsing, Confidentiality, caveats to illuminate proper vectors.
 - d. Exec committee conducts actual review with input from Board,
 - e. Growth document is generated from Board Exec session (Development Plan)
 - f. Input add to teacher evaluation form to the process, as this data will be used to inform the Board’s Head Of School Growth Plan.

- C. Treasurer's Report
 - a. Annual Fund update
 - 1. \$20,960, 55% parents' participation as of February 1.
 - 2. Board members will be reaching out to encourage and remind those not yet participating to participate at a meaningful level. Board communication script discussed.
 - b. 501©3, tax exempt status update—revoked last November, it's being sorted. Expect resolution by next meeting in March.
 - c. New Governor added \$220 Million in budget for full-day kindergarten—stay tuned for legislative process, call your representative!
 - d. Jason-- Mill levy equalization Act—he's reached the legislator responsible and given arguments in favor of a revised plan vs. repealing Mill Levy Equalization entirely. CSI is advocating at the State House on behalf of MVMCS.

- D. Facilities Committee Update
 - a. School Lease Ratification Vote
 - b. Motion by Board Chair. Second by Tim. All approved: Erin on phone
 - c. Mezzanine Project Update—
 - 1. Results are significantly warmer and less drafty up there. Drywall complete, not yet insulated. Blow insulation fill above all the classrooms, some minor damage, reduced the final bill.
 - 2. Bill might come out of CAM.
 - d. Security Subcommittee Update—locks, buzz in, blinds, camera discussion.
 - e. We have an interim step... Grant application decision in two weeks.

- VII. New Business
- VIII. Old Business
 - A. CAM Reconciliation
 - a. There is a range on the CAM reconciliation from the old lease. Discussion on various interpretations and what they mean for our budget. Negotiation with landlord ongoing. "Let's just call it even" idea and move forward.
 - b. Process question: Is this Board or HOS and Business/Finance going back to landlord. Board chair clarified—Board provides oversight and direction, Operations team at the School is tasked with implementation, including negotiations on CAM with landlord according to the term of the lease.

- IX. Executive Session (None)
- X. Review of Action Items
 - A. Action Item, Annual Fund: HOS to create a list of not yet participated parents, Board Members to split the list and conduct phone outreach.
 - B. Action Item, HOS Eval: Darcy to take final Teacher HOS Eval forms and Board HOS Eval Forms and input into Google forms or Survey Monkey.
 - C. Action Item, State Testing Awareness: Parent Committee to push out testing dates, emphasize importance, and identify students with plans for out of town.
 - D. Action Item, Security Subcommittee: Pending Grant decision, Business / Finance Mgr to purchase the lock buzzer replacement and IP Camera as sent by Security Subcommittee member Tony. If grant decision provides for more funds, will pursue the larger package in grant application.

- XI. Next Meeting (March 8th, 2019)
- XII. Adjourn 2:29pm