

**Mountain Village Montessori Charter School
Governing Board Meeting Minutes
November 2nd, 2018 @ 12:30 pm
Mountain Village Montessori Charter School
27285 Brandon Circle
Steamboat Springs, CO 80487**

Our Mission:

To inspire all children to learn and grow as responsible global citizens in a collaborative, peaceful and safe environment. We are committed to using authentic Montessori methods with integrity to develop each child's intrinsic intelligence as they become resilient, self-directed leaders and problem solvers. As a school of choice, Mountain Village Montessori is a place for students, families and teachers to grow together as an intentional community in the pursuit of academic excellence.

Our Vision:

Mountain Village Montessori Charter School creates a respectful, safe, nurturing and diverse educational community where students, staff, parents and community members collaborate to become empowered, enriched, challenged, resilient and prepared individuals collectively meeting the demands of an ever-changing society.

- I. Call to Order
 - A. Present from MVMCS Board: Jeff Merage, Emily Barnhart, Mike Morris, Tony Urbick, Adam Wright, Tim McCarthy, Jason Godley, Jason Galligan.
 - B. Present from MVMCS Staff: Michael Girodo, Julie Dinkens, Darcy Walters
 - C. No members of Public Present.
- II. Agenda Review
- III. Public Comment None
- IV. Approval of Minutes from 10/13/18—Motion to approve was made, seconded; Discussion: Feedback to Secretary that 10/13 minutes are overlong—please make more succinct next round. Unanimous Minutes Approval
- V. HOS Report:
 - A. Some favorable mid-year enrollment news: 2 students projected into Primary and 2 potential into Upper Elementary—local transfer.
 - B. Discussion on enrollment makeup and trends
 - C. Discussion on indoor soccer sublease of Gym—ways to increase harmony, communication, school/classroom items security procedure, benefits of nurture City program relationship by retaining soccer sublease. Discussion on terms of longer lease terms favorable to the School.
 - D. School Survey Progress—Survey Monkey, 50 questions, range of agreement/disagreement format. Discussion, goal to capture 60% respondent.
 - E. SAC update—expected this week.
- VI. Committee Updates
 - A. Treasurer's Report
 - a. Re-work the budget based on October Count.
 - b. Discussion on budget "flow", 1st Board passes a budget in June; Board to pass another "revised forecast" budget in January.
 - c. Discussion on budget line items re: fundraising, grants
 - d. Discussion on fundraising goal--\$28k minimum need to reach TABOR requirements

- e. 501(c)3 Nonprofit status update
- f. Discussion on local funding sources—upcoming Initiative 2b sales tax renewal, working to stay relevant and increase inclusion with local School Ed Fund Board, advocacy matters.
- g. Discussion on other potentially favorable on-ballot items—Amendment 73.
- h. Discussion on change of Walton Foundation to WEND foundation, potential grant availability impacts, need to continue to diversify grant funding sources.
- i. Discussion on local potential grant sources and applicability to MVMCS needs.
- j. Discussion on teachers' classroom materials needs, teacher self-funding, activity fee, budget availability, enrollment pressure on budget, ways to meet the funding gap. Teachers should be going to Michael first for their needs, funds availability tight but strategically available on case by case basis.
- k. Discussion on Reserve, Montessori Model vs. other Charter Schools in CSI from business standpoint. MVMCS Student –Teacher Ratio being closer to 10-1, our business model is inherently more expensive. Economies of scale start to obtain around 300 pupils, we are at 176 currently.

B. Facilities Committee

- a. Discussion on Mezzanine insulation project—we fund, rent abatement reimburse, and potential for excess funds from that project to apply to security features—won't know for sure until Mezzanine project complete, but outlook favorable.
- b. Discussion on Lease Terms—All but one section approved, Jeff had previous authority for signing the lease in prior board meeting minutes and that fact was re-affirmed. (find minutes and insert date.)
- c. Storage Cabinets
 - 1. Dan LeBlanc has ordered cabinets—they'll be here in 2-4 weeks
 - 2. Tony organizing Parent Work Days—December 1-2 and 8-9 to build cabinets and support other needed maintenance work days
 - 3. Storage cabinets, once built, will allow re-purposing of current storage areas for small breakout classroom support work.
- d. Security Subcommittee Update:
 - 1. Discussion on locks update
 - 2. Discussion on potential entry camera and buzz-in system, still researching

VII. New Business

A. MVMCS Middle School

- a. Discussion on grants money to support Middle School feasibility investigation, potential leaders and members.

B. Steamboat Springs School Board 2019—2 vacancies, potential MVMCS candidates discussed.

- a. Discussion on current and resigning SSSD Board Members and favorable alignment with MVMCS needs and goals.
- b. Discussion on ideal MVMCS School Board candidate, volunteer commitment expectation on the School Board, no MVMCS active Board member would also serve—would have to step off MVMCS Board.

- VIII. Old Business
 - A. Email address “Funnels” for internal communication, and usefulness of email addresses for PAC/SAC, Middle School at MVMCS.
 - B. Meeting Adjourned 1:47p—Board Entered Executive Session Pursuant to CRS-24-6-402(4)4(h): Real Purchased Property Lease or Sale.
- IX. Executive Session
 - a. Discussion on Lease for MVMCS School Building and Grounds.
 - b. Discussion on potential future MVMCS school locations.
- X. Regular Meeting re-convened: 3: 15pm
 - A. Motion to Move Forward with Future Facilities Discussion and Exploration of Options.
 - a. Motion Second, Discussion, Motion Approved Unanimously.
- XI. Review of Action Items:
 - A. ACTION ITEM: Raise Parent Awareness in preparation of upcoming Ed Fund Board Meetings—Goal to increase MVMCS presence and advocacy—Jason Galligan to spearhead Call to Action.
 - a. ACTION ITEM: Announce Creation of Middle School Task Force—Jason Galligan to be interim point of contact. Callout to MVMCS members to go into next HOS newsletter.
 - b. ACTION ITEM: Tony to get Jason Galligan the names discussed.
 - B. ACTION ITEM: Finance Committee to work on increasing classroom supply line item for upcoming January “Part 2” Budget
 - C. ACTION ITEM: Board to create separate Newsletter to tout availability of Board Seats, raise awareness of value of serving encourage MVMCS community members to run
 - D. ACTION ITEM: HOS to create on-site “interest list” sign up sheet for Middle School Task Force, School Board Seats.
- XII. Jeff Meraige Motion to Adjourn Meeting. Seconded, All Approved.
- XIII. Next Meeting (December 14th, 2018)
- XIV. Adjourn