

Mountain Village Montessori Charter School
27285 Brandon Circle
Steamboat Springs, CO 80487
Governing Board Meeting
February 2, 2018

Our Mission:

To inspire each child to learn and grow as a responsible global citizen in a collaborative, peaceful, and safe environment through the proven methods of Montessori education. As a school of choice, Mountain Village Montessori Charter School is a place for students, families, and teachers to grow together as a community. MVMCS aims to develop responsible, self-directed and resilient children who become life-long learners and creative problem solvers.

Our Vision:

Mountain Village Montessori Charter School creates a respectful, safe, nurturing and diverse educational community where students, staff, parents and community members collaborate to become empowered, enriched, challenged, resilient and prepared individuals meeting the demands of an ever-changing society.

In Attendance:

Mike Morris (Vice Chair—Facilitating in Jeff’s absence and acting as proxy for Jeff)
Leslie Gumbrecht (Secretary)
Michael Girodo (Head of School)
Darcy Walters (Faculty Representative)
Emily Barnhart
Adam Wright
Jason Gilligan (via FaceTime)
Mona Gibson (via phone)

Action Items:

- Individual board members will work on their preparation for CCSI. Deadline is 2/16.
- Mona and Michael will work on communication with PAC.
- Jason will reach out to staff concerning the Authorization Task Force recommendation.
- Michael will initiate planning a board retreat.
- Darcy will obtain a short survey that staff could use to evaluate the HOS.

Minutes:

- I. **Call to Order:** 12:43pm
- II. **Agenda Review:** Agenda reviewed by board.
- III. **Public Comment:** None.
- IV. **Approval of Minutes:** Mike moves to approve January minutes. Emily seconds. Approved.
- V. **H.O.S. Report:**
 - a. *Enrollment:* Michael explains that enrollment goals are being met, and tuition rates will be set prior to enrollment.
 - b. *Education Fund Board—MVMCS Allocation for 2018-19:* The board discusses the upcoming Education Fund Board meeting. Michael will ask for 95% of equalization.

- c. *Walton Grant Ask:*
 - i. Kate and Michael are working on the ask.
 - d. *2018-19 Calendar:* The board discusses several items related to next year's calendar including before and after care, school days off, and the Activity Bus. (The board recommended a call for participation on a Transportation Committee.)
- VI. **Committee Updates:**
- a. *Treasurer/Finance:* Not discussed. (Kate out of town.)
 - b. *Fundraising Committee:*
 - i. Annual Fund Update: Still trying to get Board support at 100%.
 - ii. Parent Association Chair: The board discusses several aspects of the Parent Association Committee, including their potential budget and how budgeting decisions are made. Mona and Michael will work to bridge the distance between the staff, the parent association, and the head of school.
 - c. *Authorization Task Force:*
 - i. The Authorization Task Force committee recommends that MVMCS have SSSD as its authorizer instead of CSI. The recommendation is based on several factors, including funding, resources, and facilities. Jason will continue to lead the communication between MVMCS and SSSD, and will reach out to the MVMCS staff.
 - d. *SAC Update:*
 - i. The SAC has been analyzing data for strengths and identifying specific goals. They will present this information to Michael and share with the board.
 - ii. SAC members are Jen Wright, Ross McLaren, Katy Connold, Josh Walters, Emily Barnhardt, Leslie Weinheimer, Michael Girodo, and Mercedes Dougan.
- VII. **New Business:**
- a. *CCSI Visit: Board/Individual Responsibilities:* The board reviews the CCSI letter to the leader and allocates responsibilities to the appropriate people. The deadline for completing this work is 2/16.
 - b. *HOS Evaluation Rubric:* Michael will create a self-evaluation based on his expectations of the job description. Darcy will look for a short staff survey that we could use. These documents will serve until we can create a formal process for evaluation.
 - c. *Goals for this year:* After discussion, the board recommends that we organize a retreat day to make the time and space to align board goals/school goals/mission with a formal evaluation process. Michael G. will reach out to John B. about a board training/facilitation session regarding this type of strategic planning.
- VIII. **Old Business:** Not discussed.
- IX. **Executive Session:** n/a
- X. **Next Meeting:** Friday, March 9 at 12:30pm at MVMCS.
- XI. **Adjourn:** 2:52pm

Tabled Items:

- None