

Mountain Village Montessori Charter School  
27285 Brandon Circle  
Steamboat Springs, CO 80487  
**Governing Board Meeting**  
**January 19, 2018**

Our Mission:

To inspire each child to learn and grow as a responsible global citizen in a collaborative, peaceful, and safe environment through the proven methods of Montessori education. As a school of choice, Mountain Village Montessori Charter School is a place for students, families, and teachers to grow together as a community. MVMCS aims to develop responsible, self-directed and resilient children who become life-long learners and creative problem solvers.

Our Vision:

Mountain Village Montessori Charter School creates a respectful, safe, nurturing and diverse educational community where students, staff, parents and community members collaborate to become empowered, enriched, challenged, resilient and prepared individuals meeting the demands of an ever-changing society.

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In Attendance:

Mike Morris (Vice Chair—Facilitating in Jeff’s absence and acting as proxy for Jeff)  
Leslie Gumbrecht (Secretary)  
Michael Girodo (Head of School)  
Kate Godley (Director of Business and Finance)  
Darcy Walters (Faculty Representative)  
Emily Barnhart (acting as proxy for Jason Gilligan)  
Mona Gibson  
Adam Wright  
Kristen Rockford

Action Items:

- All board members need to schedule a CCSI interview time; this can be in person or via phone.
- Mona will begin reviewing the HOS evaluation form provided by Emily.
- All board members will add to the “CCSI VISIT” folder in the Team Drive as appropriate.
- Michael G. will check on dates for the CSI re-authorization process.

Minutes:

- I. **Call to Order:** 12:40pm
- II. **Agenda Review:** Agenda reviewed by board.
- III. **Public Comment:** None.
- IV. **Approval of Minutes:** Emily moves to approve December minutes. Mona seconds. Approved.
- V. **H.O.S. Report:**
  - a. *Q and A:* Michael spends a few minutes answering questions about his HOS report regarding the per pupil allocation amount and the 18/19 calendar.
  - b. *CCSI Visit—Board Responsibilities:*

- i. Michael explains that the CCSI visit will be very comprehensive and asks for board participation in preparing for that visit. The board will use the “CCSI VISIT” folder on the new Team Drive for collecting the necessary documents.
  - c. *Education Fund Board—MVMCS Allocation for 2018-19:*
    - i. Michael provides some background on the state allocation process. He is working to make our needs known to the Education Fund Board. If you have specific concerns or ideas, please reach out to Michael.
- VI. **Committee Updates:**
  - a. *Treasurer/Finance:*
    - i. November/December Financials: The board discussed several items, including PERA, books and periodicals, the food budget, and insurance. Board members reviewed the check register.
    - ii. Review of Revised Budget: The board discussed several line items, including fundraising, purchased property, services, and land and improvements. Kate explained that G&G and CCSI perceive the revisions as positive.
    - iii. Vote to Approve Revised Budget: Mike moves to approve. Mona seconds. All in favor.
  - b. *Fundraising Committee:*
    - i. Annual Fund Update: Board at 50%. The board discussed best practices for continuing to get the message out to families at this point.
  - c. *Strategic Planning Session—Goals for 2018:*
    - i. General Goals for 2018: The board decides to create five strong goals during the February meeting.
    - ii. Head of School Evaluation: The board discusses how to ensure a meaningful and clear HOS evaluation process and procedure. The board looks at samples provided by Emily. Mona will begin to modify the Colorado Department of Education HOS Evaluation form to fit our specific needs, with Jeff’s input. Michael G. will reach out to Ross Montessori for guidance.
  - d. *Authorization Task Force:*
    - i. The task force has been meeting regularly. They would like to meet once more before making a formal recommendation to the board.
- VII. **New Business:**
  - a. *Teacher/Baby Policy Discussion:* The board reiterates their support for this program. Board members are encouraged to direct questions or concerns to Michael should they arise.
  - b. *Faculty Letters of Intent:* Michael hopes to confirm faculty returning for the 18/19 school year in March.
- VIII. **Old Business:** Not discussed.
- IX. **Executive Session:** n/a
- X. **Next Meeting:** Friday, February 2 at 12:30pm at MVMCS.
- XI. **Adjourn:** 3:11pm

Tabled Items:

- None

Items for February agenda:

- Goals Discussion.
- Authorization Task Force recommendation.