

Mountain Village Montessori Charter School
Governing Board Meeting Agenda
May 25, 2017 @ 8:30 am
Mountain Village Montessori Charter School
27285 Brandon Circle
Steamboat Springs, CO 80487

Our Mission:

To inspire each child to learn and grow as a responsible global citizen in a collaborative, peaceful and safe environment through the proven methods of Montessori education. As a school of choice, Mountain Village Montessori Charter School is a place for students, families and teachers to grow together as a community. MVMCS aims to develop responsible, self-directed and resilient children who become life-long learners and creative problem solvers.

Our Vision:

Mountain Village Montessori Charter School creates a respectful, safe, nurturing and diverse educational community where students, staff, parents and community members collaborate to become empowered, enriched, challenged, resilient and prepared individuals collectively meeting the demands of an ever-changing society.

- I. Call to Order at 8:39 am. Governing Board Roll Call: Kristen Rockford, Mike Morris, Emily Barnhart, Jason Gilligan, Kate Godley, Jeff Merage. Also in attendance are Darcy Walters, Josh Walters, Clare Berkey, Jessica LaBlanc, and Deidre Saunders.
- II. Agenda Review - Kates moves to approve agenda, Mike seconds, all in favor
- III. Public Comment- Josh & Darcy provided their comments and support in keeping Kelly as lead teacher with her infant. See letter. Mike Morris echoed their statement as a parent with 2 children in Kelly's class. Clare Berkey echoed their sentiment as a parent of a child in Kelly's classroom. Clare also has personal experience in working with an infant in the classroom and shared it is a lovely experience because it encourages independence.
- IV. Jason moves to Approve May 4 & 15, 2017 meeting minutes, Mike seconds, all in favor
- V. Update on Director's Transition
 - A. Michael Hayes is developing a Passwords/Databases spreadsheet
 - B. Judy is sending out Student Withdrawals forms to students who are not re-enrolling
 - C. Cleaning expectations of Cavanagh home & final walk through, Michael will be moving out mid-June.
 - D. HOS interview this Friday, 3:15-4 pm Meet & Greet the Board
- VI. Treasurer's Report
 - A. 17/18 Budget Planning Update & priorities discussion (final to be presented at the June 1st board meeting for approval). To include discussion around need for Business Administration position(s).
 - B. Cash Flow Update to include PERA payment schedule
 - C. 16/17 hourly employee concern re: gross not matching original salary
 - D. Recommendation re: G&G contract for 17/18
 - E. Kristen makes a motion to form a hiring committee of 2-3 members to post a business manager job listing and form interviews. Jason seconds. All in favor.
 - F. Jeff moves to appoint Darcy as the lead of the teacher hiring committee for all vacant teaching positions for the 2017/2018 school year and Emily will serve a board contact. Kristen seconds. All in favor.
- VII. Committee Updates
 - A. Facility Committee
 1. Gym - not discussed.
 2. Sandberg Engagement Letter - Kate moves to approve the engagement letter. Mike seconds. All in favor.
 3. Facility Committee is proposing to develop a new 5 year lease with Heritage Christian Foundation with purchase options such as a lease with an option to purchase with

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owner financing and options to take on additional square footage and enrollment grows.

- B. Fundraising Committee - not discussed
 - C. Parent Accountability Committee update - not discussed
 - D. Standard Operating Procedure Committee update
 - a. Governing Board Seats and Terms
 - b. Governing Board vs. Staff Roles
 - c. Sunshine Laws: Colorado Open Meetings Law
 - E. Update from Staff Rep
- VIII. New Business
- a. Discuss Baby at Work policy
The board will continue to research this policy and prepare for a vote next week.
 - b. Board Recruitment - Karl Bunker will be interviewed at the June Annual Governing Board meeting TBD. Jason will provide Kristen with contact information for a potential board member from the community.
- IX. Old Business
- A. n/a
- X. Executive Session
- a. n/a
- XI. Next Meeting is June 1, 2017 at 8:30 am
- XII. Kristen moves to adjourn, Mike seconded, Meeting Adjourned 1:30 pm.