

**Mountain Village Montessori Charter School  
Governing Board Minutes  
June 30, 2016 9 am**

**Our Mission:**

To inspire each child to learn and grow as a responsible global citizen in a collaborative, peaceful and safe environment through the proven methods of Montessori education. As a school of choice, Mountain Village Montessori Charter School is a place for students, families and teachers to grow together as a community. MVMCS aims to develop responsible, self-directed and resilient children who become life-long learners and creative problem solvers.

**Our Vision:**

Mountain Village Montessori Charter School creates a respectful, safe, nurturing and diverse educational community where students, staff, parents and community members collaborate to become empowered, enriched, challenged, resilient and prepared individuals collectively meeting the demands of an ever-changing society.

1. Call to Order at 9:05 am.
2. Attendance: Aimee Dendrinis, Clare Berkey, Emily Barnhart, Kristen Rockford, Michael Hayes, Sharon Ort
3. Approval of Agenda – unanimously approved
4. Public Comment - n/a
5. Director's Report
6. a. Enrollment/Tuition  
Fielding parent questions about Montessori and school program.  
Fielding questions about summer tuition payments x 1. This is the language Jason is using with them.

Traditionally the Steamboat Springs Montessori PreSchool used the July-April tuition schedule and MVMCS decided to carry over this tuition payment plan, this also helps MVMCS with financial flexibility as the first year gets under way. We are able to make accommodations to this as we know this has caught some people by surprise.

Met with SSSD about 25 students still on their rolls and who are in our enrollment pipeline. Probably the case that most of these have not completed their paperwork for us. Need to divide up these folks and do a round of phone calls ASAP.

b. Communication –  
Sydney helping with social media (FB and Instagram).  
Handover of website?  
Parent information times this summer?  
Banners and sign outside building?

c. Hiring/Staffing –  
I unofficially offered the Admin. Assist. Position to Sarah Simon. She called yesterday and declined the position. Julia is excited about the opportunity to work as afternoon Assistant Teacher and aftercare program. Also willing and able to get ECE credential.  
Talked with Sally Hudson on the phone about GT. We are meeting next week.  
Initial contact with Donna Day (SPED coordinator). No hits on SPED yet.  
Contract for bookkeeping in process.

d. Facility

- Two work days so far. One last Saturday and one yesterday. Better attendance yesterday. Need childcare.
- Lots of painting has happened. Main office, HOS office, front entryway, science classroom. Demolition probably started today (Bob Ort).
- e. CSI/SSSD
- Submitted calendar and hours to CSI June 28.
- Met with Brad Meeks and Mark. Getting to know you and Enrollment.
- Dr. Meeks has concerns that 25 children may be dual enrolled. Board will call parents of students in question and confirm enrollment at MVMCS.
7. Treasurer's Report
    - A. ACH Withdrawals for preschool tuition will begin July 1st
    - B. Employee Benefits have been finalized, 2 options. 1 with about \$300ish employee contribution, 1 with \$450ish employee contribution. (SSSD entry level contribution employee only contributions \$476)
    - C. Merage Loan is complete and deposited - need to send thank you card
    - D. Enrollment is looking good, identified families and have emailed those that have not responded for enrollment paperwork. Seats available in preschool 3/4, 4th and 5th grade.
  8. Board Development
    - a. The board discussed the need to develop a Montessori Advisory Committee (MAC) to assist the HoS in maintaining the highest quality standards for a Montessori Charter school.
    - b. Aimee makes a motion to approve the addition of a Montessori Advisory Committee to serve as a non-voting committee that serves the Head of School. The MAC will consist of one board member to serve as liaison to the board. Kristen 2nd the motion. All in favor.
  9. Committee Updates
    - A. Facility Update-Kristen Rockford
      1. Cavanaugh Lease and Contracts have been reviewed by attorney, Jason Lacy, on June 23rd. Notes are as follows
        - 1) Do more research on sewer line.
        - 2) Request approval from the City, County Planning Commission, and Perry Mansfield to amend the limitations on the sewer line, which currently only allows for SSSD and PM to connect.
        - 3) Title search - ordered a title only report from the Land and Title Company to be sent directly to Jason Lacy.
        - 4) Request a walk through of the property and home with Steve C. and our builder friends documenting the condition of the house, barn, shop, and fences.
        - 5) Request additional uses like fundraisers, BBQ's, field trips, etc. We will provide additional insurance, limit size of groups, limit areas of use, per his approval.
        - 6) Request the ability to sublet to someone other than Michael if he can't get in right away.
        - 7) Include a statement in the indemnity section on our behalf about gross negligence of the owner.
        - 8) Request that MVMCS be added as additionally insured on Cavanaugh's property insurance. Ask for a copy of his policy.

- 9) Get the flow data on the well, determine if it is adequate.
- 10) Add survey deadlines to section 9.
- 11) File a Memorandum of Option after signing the lease/contract
2. After discussion of the lease while considering Jason Lacy's comments, Kristen makes a motion to sign the lease/contract with the suggested amendments provided by Jason. Aimee seconds the vote. All are in favor, including Jason Gilligan via proxy vote.
3. Kristen makes a motion to approve budget with the following revisions, Clare 2nds, all in favor:
  - a. Add line item for Cavanagh lease of \$3,000/month + utilities (heat, electric, yard) or \$36,000 per year
  - b. Add \$22,000 as rental income from Michael and Sydney for 11 months (beginning in August) at \$2,000 per month.
  - c. Update the Yampatika line item to \$19,050 based on their current bid.
10. New Business – none
11. Next meeting July 7th
12. Adjourn 11:50 am.