

Mountain Village Montessori Charter School  
27285 Brandon Circle  
Steamboat Springs, CO 80487  
**Governing Board Meeting**  
**November 10, 2017**

Our Mission:

To inspire each child to learn and grow as a responsible global citizen in a collaborative, peaceful, and safe environment through the proven methods of Montessori education. As a school of choice, Mountain Village Montessori Charter School is a place for students, families, and teachers to grow together as a community. MVMCS aims to develop responsible, self-directed and resilient children who become life-long learners and creative problem solvers.

Our Vision:

Mountain Village Montessori Charter School creates a respectful, safe, nurturing and diverse educational community where students, staff, parents and community members collaborate to become empowered, enriched, challenged, resilient and prepared individuals meeting the demands of an ever-changing society.

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In Attendance:

Jason Gilligan (Treasurer/Facilitating in Jeff's absence)  
Leslie Gumbrecht (Secretary)  
Michael Girodo (Head of School)  
Kate Godley (Director of Business and Finance)  
Mike Morris  
Emily Barnhart  
Darcy Walters  
Mona Gibson  
Adam Wright

Action Items:

- Leslie will update and re-send 10/13 and 10/27 minutes.
- Michael will re-send the CCSI checklist to the board and, with Jason's help, will draft an action plan for Board participation.
- Jason will forward old H.O.S. evaluation form to Jeff.
- Michael, Kate, and Mona will discuss the process and protocol for Colorado Gives day, and Mona will send out an email to parents once she has clarity.

Minutes:

- I. **Call to Order:** 12:45pm
- II. **Agenda Review:** Board agrees to include the Friends of MVMCS bank account fund to our finance discussion. Leslie moves to approve revised agenda. Emily seconds. Board approves.
- III. **Public Comment:** None.
- IV. **Approval of Minutes:** Board asks that 10/13 minutes be formatted like the previous minutes. Board recommends inclusion of state statutory requirement codes to the

executive session lines of the 10/13 and 10/27 minutes. Leslie will make the changes for approval at December meeting.

V. **H.O.S. Report:** (Michael G.)

- a. Michael highlights several aspects of his report.
- b. Currently working to establish MVMCS preschool and summer program.
- c. Looking for a part-time staff member to assist with after care and summer program. Michael will begin advertising the position next week. This position is to replace Samantha, who is leaving in February.
- d. Michael working on a growth plan. Wants to be purposeful about how and in what capacity we grow our school. Working to manage and make projections for our 3-5 year plan.
- e. Planning for CCSI visit in early March. Michael and Jason will draft an action plan for Board participation. Discussion in December.

VI. **Committee Updates:**

a. *Treasurer/Finance*

- i. September Financials: Kate and Jason present. Q and A with Board. The goal is to have adjusted budget ready in January for approval.
  1. Jason moves to acknowledge and accept September's Bank Transitions. Mike seconds. Approved.
- ii. PERA: We have put PERA back payments on hold until we can meet our TABOR requirements. Kate is working with PERA on the details.
- iii. We will funnel some of the money from the Friends of MVMCS account into the Parent Committee. But this process needs to come with communication, transparency and a treasurer. Table until December.

b. *Authorization Task Force Update*

- i. The Bond and the Mill passed. Currently establishing a rubric to examine the issue from multiple perspectives. Will have recommendations within 60 days. The conversation is continuing.

c. *Facilities*

- i. Repairs/Improvements: Michael working with owner and contractors to make necessary upgrades to our building. Kate working with the owner on the financial piece. Looking at 4-year payment plan. Upgrades to begin over Thanksgiving week.
- ii. Jeff working with owner to renew/extend our lease in CHS. Discussion of whether the Old Pilot building could be a backup if necessary.

VII. **New Business:**

- a. H.O.S. Evaluation: Board thinks this should be tied to CCSI. Board will discuss current H.O.S. evaluation form and possible improvements to process in December.
- b. Middle School Discussion:
  - i. Michael expresses his concerns that working to establish a Middle School by next year may be too fast. He recommends taking the time to have clarity about what we want to become. If opening a Middle School is the route the Board wants to go, he suggests beginning the process now to add grades 7 and 8 in 2-3 years.

- ii. Board discusses the benefits and implications of starting a Middle School next year versus waiting 2 or 3 years. Board discussed several components of the Middle School issue, including timing, financials, grant opportunities, programming, staffing, and community needs/wants. Michael will continue to interview and survey current families to widen the Board's understanding of community opinions. Kate and Michael will begin working on a business plan for various scenarios.
- iii. The board also discusses how the Middle School option could be affected by our authorizer choice.
- iv. Several members of the Board will visit Compass Montessori, which goes through 8<sup>th</sup> grade, in December.

VIII. **Old Business:** Not discussed.

IX. **Executive Session:** n/a

X. **Next Meeting:** Friday, December 8 at 12:30pm at MVMCS.

XI. **Adjourn:** 3:06pm

Tabled Items:

- Treasurer and account for Parent Committee

Items for December agenda:

- CCSI visit (March)
- Parent committee treasurer and account
- H.O.S. evaluation form
- Middle school vote