

**Mountain Village Montessori Charter School
Governing Board Minutes
August 4, 2016 9:00 am**

Our Mission:

To inspire each child to learn and grow as a responsible global citizen in a collaborative, peaceful and safe environment through the proven methods of Montessori education. As a school of choice, Mountain Village Montessori Charter School is a place for students, families and teachers to grow together as a community. MVMCS aims to develop responsible, self-directed and resilient children who become life-long learners and creative problem solvers.

Our Vision:

Mountain Village Montessori Charter School creates a respectful, safe, nurturing and diverse educational community where students, staff, parents and community members collaborate to become empowered, enriched, challenged, resilient and prepared individuals collectively meeting the demands of an ever-changing society.

- I. Call to Order at 9:16 am.
- II. Attendance: Aimee Dendrinis, Emily Barnhart, Kristen Rockford, Michael Hayes, Jason Gilligan & Mercedes Dugan via skype, Clare Berkey, Sharon Ort
- III. Approval of Agenda – unanimously approved
- IV. Public Comment - Sharon Ort wishes to keep business model of the school inclusive and collaborative rather than competitive.
- V. Director's Report

Enrollment/Tuition - approximately 8 spots are available for preschoolers. 1st, 2nd, 3rd is full capacity. 31-preK, 34-K

Communication –

- Sydney has email ready for preschool openings. Board would like to make a poster and post at library, OTHS, post office, and churches places where families frequent plus run an ad in the Pilot using CCSP, also posting on Facebook, sharing the post, Steamboat Moms and any other relevant Facebook pages, and a radio ad.
- A few parents not getting communications. Need to Blind cc emails.
- Need parent volunteers for furniture assembly and to finish painting. Kristen will send out another email.

Hiring/Staffing –

- Will advertise SPED position nationally today. Cost is \$700 for a one year subscription. Jason has a person he wants Michael to call directly.
- Consider a year relationship with BOCES in the event of not filling.
- Talked to Lesa Radford about SPED position. She needs to do 90 hours and take the PLACE exam.
- Judy and others pulling together employee files and preschool compliance files.
- Interviewed for Assistant Teacher position today. Very positive.

Facility and Materials

- The trench is filled in!!!
- Carpet going in as of yesterday.
- Drywall going in Friday.
- Laminate Flooring put in by affordable flooring? Ideal for this to happen so that we can have one-three primary classrooms ready for the weekend. Kristen will ask if Affordable Flooring if they can lay laminate for one classroom by Saturday and the other rooms by Monday.

- Concrete next Monday.
- Playground update. Clay Hill ordered the chain link, Kristen will follow up on ETA. Michael will follow up with Licensing Specialist on status of playground.
- Furniture coming in.
- This Saturday and Sunday we can focus on clean up and furniture assembly.
- New phone 970-879-6653. Need to agree on quote for phone services.

CSI/SSSD/Preschool compliance

- Bell Schedule in August 1, Salaries August 4, Assurance of Compliance due August 8, Handbooks due August 15, Program Plan September 1 for 504/SPED written by Donna Day.
- Preschool compliance visit will be the afternoon of August 9. Ideally 3 classrooms by that day.

Budget and Finance

- W4's into paychex yesterday. Took awhile to get them all.
- Administrator Mentoring Cohort will cost 5K (required for CCSP). They are generating invoice.
- We will spend a fair amount on various student data systems. Kristen will look at redirecting CCSP funds.
 - o Powerschool – 4.85/student – All students
 - o Alpine Achievement - \$1000 then 6.60 K-5
 - o mclass for DIBELS
 - o Montessori Compass

Program

- Staff training begins August 8, culture setting, classroom preparing, Yampatika, Montessori Compass.

E. Budget and Finance

- Copier lease agreement signed for \$260/mo. For color copier and b/w copier
- Kristen got Montessori Compass.
- Administrator Mentoring Cohort will cost 5K (required for CCSP). They are generating invoice.
- Paychex 250/mo for payroll and timeclock. Not HR at the moment.

F. Program

- Have MOU for Yampatika complete and ready to sign.

VI. Treasurer's Report

- A. Balance in checking account is \$64,012.46
- B. Board will develop a signature authority for HoS to sign contracts and agreements. The Board has approved the HoS to sign MOU with Yampatika and copier.
- C. CCSP Year 1 ended July 31, 2016. Kristen was not able revise budget so Year 1 had to be spent as is.

VII. Committee Updates

- A. Facility Update-Kristen Rockford
 1. \$3,000 lease payment is automatically paid out of checking account.
 2. Emily switched YVEA and ATMOS into our name. ATMOS is a \$140 deposit. YVEA will net us know what deposit is.
 3. Kristen is working on finding cattle to graze property.
 4. Childcare Licensing specialist is touring the school on August 9th.
 5. Kristen approved a contract with H&H Fencing CO to do fencing. Snow Country Nursery will provide wood chips, play sand for sandbox and soil to cover culvert. Kristen will order a shade sail from Amazon.

- VIII. New Business – none
- IX. Next Board Meeting September 8th 9 am at MVMCS.
- X. Kristen moves to adjourn 10:36 am, Emily seconds. All in favor.