

**Mountain Village Montessori Charter School
Governing Board Minutes
July 7, 2016 9:30 am**

Our Mission:

To inspire each child to learn and grow as a responsible global citizen in a collaborative, peaceful and safe environment through the proven methods of Montessori education. As a school of choice, Mountain Village Montessori Charter School is a place for students, families and teachers to grow together as a community. MVMCS aims to develop responsible, self-directed and resilient children who become life-long learners and creative problem solvers.

Our Vision:

Mountain Village Montessori Charter School creates a respectful, safe, nurturing and diverse educational community where students, staff, parents and community members collaborate to become empowered, enriched, challenged, resilient and prepared individuals collectively meeting the demands of an ever-changing society.

- I. Call to Order at 9:41 am.
- II. Attendance: Aimee Dendrinis, Emily Barnhart, Kristen Rockford, Michael Hayes, Jason Gilligan via skype
- III. Approval of Agenda – unanimously approved
- IV. Public Comment - n/a
- V. Director's Report
 - A. Action Items:
 - discussion and vote on GT proposal with Sally Howard as part of exceptional student services plan. Kristen to approve proposal presented by Michael Hayes to hire Sally Howard as our Gifted and Talented Coordinator. Aimee seconds. All in favor.
 - Copy of CSI contract with milestones. Michael will follow up on the milestone for June 30.
 - B. Enrollment/Tuition
 - Discussion on parental conflicts with school calendar. We will observe issues and take feedback on the school calendar throughout school year and will reassess for next year.
 - The Board divided up the list of families who have not submitted enrollment paperwork.
Emily - Albright, Bautina, Einfeld, Schliske, Wilson,
Kristen - Dailey, Gumbrecht, Juskas (hired Sally), Schweikert, White,
Michael - Anderson, Colburn, Gambract, Noble, Novotny, Wright,
Jason - Bishops, Merages, Nidel,
 - Meeting with parents about Special Needs students
 - Accommodating special requests for families (tutor?)
 - Tuition payments coming in cash.
- C. Communication –
 - Website. Salida Montessori used square space and HOS and employee built
 - Parent info 1x/week (Sydney says I need help with format)
 - Staff info 1x/week and included on parent info.

- Michael on SB Today TV show Saturday 8:45am

D. Hiring/Staffing

- Interviewed two people for admin. Assist. Position. Will more than likely offer position to one of those two people, Judy Thompson, after reference check.
- Met with Sally Howard. Please see proposal for GT program development and student support aspect of exceptional student services.
- Met with Jill Barker about SPED position, not an interview but she is very interested.
- One conversation with a staff member about the lack of salary schedule, the need for transparency around what people are paid, and the need for opportunities for more experience, training, and education leading to more pay.

E. Facility

- 5 work days so far (I think). Corrina and Emily helped with child care. Both walls out, front entry and office painted. Hallway started. Concrete work for plumbing will happen Friday or start of next week.
- Need letter of support from Ty and Doug Baker from SB2 for playground to move forward. Kristen will meet with Ty and get the letter from him
- Roof is leaking in the auditorium. Kristen will follow up with Ty on Facility Manager.

F. Finance

- Meeting to set up systems. Bookkeeper, Accountant, Jason, Michael, Kristen, CSI rep.
- Charter and CSI experienced accountant, (Bart Skidmore) or local. Michael will get his fee.

G. Equipment/ordering (has to happen and be paid by end of July)

- Getting quote on office furniture from Officescapes and Hertz. Delivery by August is important.
- Montessori materials update? Classroom shelving.
- Technology. Kristen and Michael met with Jon about infrastructure and phones. Got quote on phone system. Getting quote for chromebooks, laptops, and desktops.

H. CSI/SSSD

- Need to submit Milestone (was due June 30) to CSI.

I. Curriculum and program:

- Met with Betsy Hoke last week about start of school year staff training plan and designing, building, and sustaining school culture.
- Discussed the rub for her between serving on the MAC and getting paid for her services.
- Yampatika update. Sent email requesting equal access to curriculum and detail on amount of time for curriculum development.

VI. Treasurer's Report

- A. Balance in checking account is \$98,593.36
- B. Aimee and Klay Dendrinis will write a promissory note for \$5,000
- C. Aimee will send the Merage's a Thank you note and flowers.
- D. Business Manager meeting @ HCS Friday, July 9 at 11 am.
- E. UHC Health Insurance Plans for staff have been chosen, 2 different plans

- VII. Committee Updates
 - A. Facility Update-Kristen Rockford
 - 1. Meeting at 12 pm at Cavanagh property to get the keys and tour the site.
 - B. Board Development
 - 1. Emily will send Mercedes Dugan a board recruitment packet.
- VIII. New Business – none
- IX. Next Board meeting August 4th
- X. Adjourn 11:54 am.